AQUA

Job Description
Kitchen Porter

Responsible To: All chefs

Come into work in a presentable manner and ready to work with a great attitude and willingness to do your best everyday, your work ethic is a representation of you.

Job tasks – on arrival

1)Set up & turn dishwasher on, check chemicals & salt levels
2)Wash off any grill bars, Pan
3)Bring any bins in that need bringing in from the front of the restaurant
4)Walk the kitchen & check all bins have liners in ready for use
5)Walk the kitchen & check all chemical (incl hand soap) & blue roll dispense levels
6)Fill all sanitizer / detergent bottles
7)Assist the chefs with putting all deliveries into designated storage area's
8)Ensure the pass is full with plates, bowls, sauce jugs & anything else the chefs require
9)See what weekly tasks are set for the day i.e Any storage area cleaning

During service

10)Ensure the chefs have all the equipment required to do their tasks ie. Pots, pans & utensils
11)Ensure all crockery is cleaned and stacked back on the pass or in its rightful place
12)Ensure all cutlery is washed & separated for the FOH team
13)Ensure the floor is swept & kept clean during service
14)Ensure all bins are emptied when required
15)You will Carry out & complete any request made by the chefs during the shift

Before you finish your shift

16)Sweep the floor
17)Empty all bins that require emptying
18)Ensure there's no pots, pans, tray's or crockery left
19)Wash & separate all cutlery for FOH team
20)Clean the filter in the dishwasher
21)Sanitize your section so it's clean ready for the next team member
22)Take out any boxes, mushroom crates or any other rubbish & place into main bins
23)Ask the senior chef if you can finish

End of day tasks (once the above is completed)

24)Empty all kitchen bin bags and replace bin liner
25)Place the main bins out the front ready for emptying in the morning
26)Wash & replace the grill bars, pan rests & put back in rightful place
27)Remove filter from dishwasher & clean thoroughly
28)Switch dishwasher off & clean while it's draining then rinse out
29)Place all parts back in the dishwasher ready for the next team member
30)Remove everything from the floor & mop with correct chemical & hot water incl all storage area's
31)Empty the bucket with floor water in, rinse with warm water & replace to rightful place
32)Remove all dirty laundry & place into designated bucket